



DECEMBER 2022
VIRGINIA CAREER WORKS - NORFOLK CENTER
Workshops Calendar

Norfolk Center, 861 Glenrock Road, Suite 100, Norfolk, VA 23502

Monday	Tuesday	Wednesday	Thursday	Friday
			1 Group Certification 1:00 – 2:30	2 CLOSED 12:00 p.m.
5 Marketing Your Resume 9:30 a.m. -11:00 a.m.	6 Group Certification 9:00 – 10:30	7 Bridge 757 Credit Building 1:00 p.m. - 2:00 p.m.	8	9 CLOSED 12:00 p.m.
12	13 Job Search Strategies 1:00 p.m. - 2:30 p.m.	14 CLOSED 3:00 p.m.	15 Group Certification 1:00 – 2:30 Marketing Your Resume 1:30 p.m. - 3:00p.m.	16 CLOSED 12:00 p.m.
19 Interview Techniques 1:00 p.m. – 2:30 p.m.	20	21 CLOSED 12:00 p.m.	22	23 CLOSED
26 CLOSED 	27 CLOSED 	28 CLOSED 	29 CLOSED 	30

WWW.THEWORKFORCECOUNCIL.ORG

Funded 100% through a WIOA Title I grant provided by the U.S. Department of Labor. The program does not receive financial support from non-governmental sources. It is an equal opportunity program and auxiliary aids and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711

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OFFICE CLOSURES

OFFICE CLOSES 12 NOON ON FRIDAYS

Closed Staff Meeting December 14th 3:00 p.m.

Closed December 21st at 12:00 p.m.

Closed December 23rd -January 2nd for the Holidays

We will reopen on January 3rd.



HAMPTON ROADS REGION

AUXILIARY AIDS AND SERVICES ARE AVAILABLE
UPON REQUEST TO INDIVIDUALS WITH DISABILITIES

You can complete our orientation online! Orientation is available online from any internet-based computer at:

<https://www.theworkforcecouncil.org/virginia-career-works-hampton-roads/>

One on One INTAKE Is Monday - Thursday from 8:30 am - 4:00 pm

The Resource Room is still open Monday - Thursday, from 8:30 am - 4:30 pm for computer use and Fridays 8:30 am – 11:00 am for computer use.

You must register with the Virginia Workforce Connection site at: www.vawc.virginia.gov

Please bring your valid state/government photo ID and Social Security card.

Group Certification - (To attend, clients must complete all prior steps discussed in Orientation and Intake.) **Group Certification is only hosted on Tuesday and Thursday of EVERY OTHER WEEK.** On Tuesday, Group Certification starts at 9:00 a.m. and sign up begins at 8:30 a.m. On Thursday, Group Certification starts at 1:00 p.m. and sign up begins at 12:00 p.m. **Group Certification is required for individuals interested in WIOA funding for training after they have done INTAKE.**

Workshops - ALL WORKSHOPS THIS MONTH ARE **VIRTUAL ONLY.** (We will resume in person workshops in October.)

Employment Workshop Descriptions

Veterans receive priority of service. Preregistered clients must arrive 8 minutes prior to class to reserve seat. Children are not permitted in workshops.

Marketing Your Resume – These days, a top-notch resume will assist you in getting an interview. Learn how to market and target your skills, accomplishments, experience, and keywords with an impressive resume.

Job Search Strategies – Learn more about the crucial steps in the job search process. This workshop addresses untapped resources and services available to job seekers, job-hunting on the Internet, and using your own network to your advantage.

Interview Techniques – Want to feel confident at your next job interview? This workshop teaches you how! Topics include positive answers to difficult questions, dressing for success, and the importance of body language, good attitude and making the “best” first impression. Interview follow-up and salary negotiation are also discussed.

Credit Building – Ever wonder how credit scores are calculated. This workshop will teach you what is a credit score, how is calculated, and tips on how to raise your credit score.

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Topic: Marketing Your Resume: Dec 5, 2022, 09:30 <https://www.eventbrite.com/e/marketing-your-resume-tickets-473506138607>

Topic: Bridge 757 Credit Building: Dec 7, 2022, 01:00 PM <https://www.eventbrite.com/e/bridge-757-credit-building-tickets-473512567837>

Topic: Job Search Strategies: Dec 13, 2022, 01:00 PM <https://www.eventbrite.com/e/job-search-strategies-tickets-473516730287>

Topic: Marketing Your Resume: Dec 15, 2022 01:30 PM <https://www.eventbrite.com/e/marketing-your-resume-tickets-473520080307>

Topic: Interview Techniques: Dec 19, 2022, 01:00 PM <https://www.eventbrite.com/e/interview-techniques-tickets-473524072247>

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