




Norfolk Center, 861 Glenrock Road, Suite 100, Norfolk, VA 23510

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2 CLOSED 12:00pm
5	6 <a href="#">Bridge 757 Credit Building</a> 1:00–2:00pm	7 <a href="#">Marketing Your Resume</a> 1:30–3:00pm	8 Group Certification 1:00–2:30pm  <a href="#">Interview Techniques</a> 10:00–11:30am	9 CLOSED 12:00pm
12 <a href="#">Job Search Strategies</a> 1:00–2:30pm	13 Group Certification 9:00–10:30am	14 <a href="#">Using Social Media for Job Search</a> 9:00–10:30am  CENTER CLOSED 3:00pm	15	16 CLOSED 12:00pm
19 CENTER CLOSED 	20 <a href="#">Interview Techniques</a> 1:00–2:30pm	21 	22 Group Certification 1:00–2:30pm  <a href="#">Marketing Your Resume</a> 10:00–11:30	23 CLOSED 12:00pm
26	27 Group Certification 9:00–10:30am	28 <a href="#">Bridge 757 Budgeting Basics</a> 10:00–11:00am	29 <a href="#">Job Search Strategies</a> 9:30–11:00am	30 CLOSED 12:00pm

[WWW.THEWORKFORCECOUNCIL.ORG](http://WWW.THEWORKFORCECOUNCIL.ORG)

Funded 100% through a WIOA Title I grant provided by the U.S. Department of Labor. The program does not receive financial support from non-governmental sources.

It is an equal opportunity program and auxiliary aids and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711

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**OFFICE CLOSURES**

June 07, Closed at 3:00 P.M.  
June 19, Juneteenth - Center Closed  
OFFICE CLOSURES 12 NOON ON FRIDAYS



HAMPTON ROADS REGION

AUXILIARY AIDS AND SERVICES ARE AVAILABLE  
UPON REQUEST TO INDIVIDUALS WITH DISABILITIES

You can complete our orientation online! Orientation is available online from any internet-based computer at:

<https://www.theworkforcecouncil.org/virginia-career-works-hampton-roads/>

**INTAKE IS DONE MONDAY, TUESDAY, WEDNESDAY, AND THURSDAY ONLY FROM 8:30AM - 4:00 PM**

For job search and computer use the Resource Room is open Monday - Thursday. from 8:30am - 4:00 pm Fridays 8:30am – 12:00pm

You must register with the Virginia Workforce Connection site at: [www.vawc.virginia.gov](http://www.vawc.virginia.gov)

Please bring your valid state/government photo ID and Social Security card.

Group Certification - (*To attend, clients must complete all prior steps discussed in Orientation and Intake.*) Group Certification is only hosted on Tuesday and Thursday of EVERY OTHER WEEK. On Tuesday, Group Certification starts at 9:00 a.m. and sign up begins at 8:30 a.m. On Thursday, Group Certification starts at 1:00 p.m. and sign up begins at 12:00 p.m.

Attendance is required for individuals interested in WIOA funding for training. Children are not permitted in Group Certification or in person Workshops.

**Employment Workshop Descriptions**

**Using social media for Job Search** – Learn the importance of using social media to build your profile, network, and follow companies using LinkedIn, Facebook, and Twitter.

**Marketing Your Resume** – These days, a top-notch resume will assist you in getting an interview. Learn how to market and target your skills, accomplishments, experience, and keywords with an impressive resume. Bring a paper copy of your current resume to critique.

**Job Search Strategies** – Learn more about the crucial steps in the job search process. This workshop addresses untapped resources and services available to job seekers, job-hunting on the Internet, and using your own network to your advantage.

**Interview Techniques** - Want to feel confident at your next job interview? This workshop teaches you how! Topics include positive answers to difficult questions, dressing for success, and the importance of body language, good attitude and making the “best” first impression. Interview follow-up and salary negotiation are also discussed.

**Credit Building** – Ever wonder how credit scores are calculated. This workshop will teach you what is a credit score, how is calculated, and tips on how to raise your credit score.

**Budgeting Basics** – Learn to keep track of your money. This workshop teaches you how to create a budget, understand your expenditures, and debt planning.

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<https://vccs.zoom.us/meeting/register/tZMod-6ppjlqGNWWHfWf3K-rgD1PRXMekCzK>

**Marketing Your Resume** – June 7, 2023, 1:30–3:00pm

<https://vccs.zoom.us/meeting/register/tZAicu-qrDggHtWHV9TXP-u5f2rCmRMq4GDv>

**Interview Techniques** – June 8, 2023, 10:00 – 11:30am

<https://vccs.zoom.us/meeting/register/tZUdsuqqpzwoEtU2a69nKWrc53C2-9-yZzZt>

**Job Search Strategies** – June 12, 2023, 1:00–2:30pm

<https://vccs.zoom.us/meeting/register/tZcpc-2urjssHNVe5HAEz4eWNHIQ8L5QkbcU>

**Using Social Media for Job Search** – June 14, 2023, 9:00–10:30am

<https://vccs.zoom.us/meeting/register/tZUscuytrjgpG9DGkfoqXoPFHx9moM1O7ocZ>

**Interview Techniques** – June 20, 2023, 1:00–2:30pm

<https://vccs.zoom.us/meeting/register/tZUqd-CorTosGtGrSTbpBPo-u4n9G137MQNu>

**Marketing Your Resume** – June 22, 2023, 10:00 - 11:30am

<https://vccs.zoom.us/meeting/register/tZAoc-yrqT4jGtSL7QkFjF5pO78JCCHcGUQR>

**Bridge 757 Budgeting Basics** – June 28, 2023, 10:00–11:00am

<https://vccs.zoom.us/meeting/register/tZcufu2rrT8tE9e4MFX13GPhx3uf5KR68iY0>

**Job Search Strategies** – June 29, 2023, 9:30 – 11:00am

<https://vccs.zoom.us/meeting/register/tZwpdOGprD4qHNfkfSN6kVD1wX0Gn4ilnx7K>

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