

NORFOLK CENTER CALENDAR

NOVEMBER 2025



Norfolk Hours of Operation
Monday- Thursday 8:30am-4:00pm
Friday 8:30am-12:00pm

Virginia Career Works – Norfolk Center 861 Glenrock Road – Suite 100 Norfolk, VA 23502 757-461-7537 Fax: 757-461-6117

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4 CENTER CLOSED 	5 Job Search Strategies 10:00-11:30am	6 Group Certification 1–2:30pm	7 CLOSED 12:00pm
10	11 CENTER CLOSED 	12 CENTER CLOSED 3:00pm Interview Techniques 9:30-11:00am	13 Using Social Media for Job Search 2:00-3:30pm	14 CLOSED 12:00pm
17	18 Group Certification 9–10:30am Job Search Strategies 2:00-3:30pm	19	20 Marketing Your Resume 9:00-10:30am	21 CLOSED 12:00pm
24	25 Interview Techniques 1:30-3:00pm	26 CENTER CLOSED 12:00pm	27 CENTER CLOSED 	28 CENTER CLOSED



HAMPTON ROADS REGION

WWW.THEWORKFORCECOUNCIL.ORG

Funded 100% through a WIOA Title I grant provided by the U.S. Department of Labor. The program does not receive financial support from non-governmental sources.
It is an equal opportunity program and auxiliary aids and services are available upon request to individuals with disabilities. TDD: VA Relay Center: 711

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LATE OPENING AND CLOSURES
****OFFICE CLOSES 12PM ON FRIDAYS****
NOVEMBER 4 – ELECTION DAY CENTER CLOSED
NOVEMBER 11 – VETERANS DAY CENTER CLOSED
NOVEMBER 12 – CENTER CLOSED 3PM
NOVEMBER 26 – CENTER CLOSED 12PM
NOVEMBER 27 & 28 – THANKSGIVING CENTER CLOSED

VIRGINIA CAREER WORKS – NORFOLK CENTER

AUXILIARY AIDS AND SERVICES ARE AVAILABLE
UPON REQUEST TO INDIVIDUALS WITH DISABILITIES

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You can complete our orientation online! Orientation is available online from any internet-based computer at:

<https://www.theworkforcecouncil.org/vcw-orientation/>

INTAKE IS DONE MONDAY, TUESDAY, WEDNESDAY, AND THURSDAY ONLY FROM 8:30AM - 4:00 PM

For job search and computer use the Resource Room is open Monday - Thursday. from 8:30am - 4:00 pm Fridays 8:30am – 12:00pm

You must register with the Virginia Workforce Connection site at: <https://vawc.virginia.gov>

Please bring your valid state/government photo ID and Social Security card.

Group Certification - (*To attend, clients must complete all prior steps discussed in Orientation and Intake.*) Group Certification is only hosted twice a month in November, one Tuesday and one Thursday. On Tuesday, Group Certification starts at 9:00 a.m. and sign up begins at 8:30 a.m. On Thursday, Group Certification starts at 1:00 p.m. and sign up begins at 12:00 p.m.

Attendance is required for individuals interested in WIOA funding for training. Children are not permitted in Group Certification or in person Workshops.

Employment Workshop Descriptions

Using social media for Job Search – Learn the importance of using social media to build your profile, network, and follow companies using LinkedIn, Facebook, and Twitter.

Marketing Your Resume – These days, a top-notch resume will assist you in getting an interview. Learn how to market and target your skills, accomplishments, experience, and keywords with an impressive resume. Bring a paper copy of your current resume to critique.

Job Search Strategies – Learn more about the crucial steps in the job search process. This workshop addresses untapped resources and services available to job seekers, job-hunting on the Internet, and using your own network to your advantage.

Interview Techniques - Want to feel confident at your next job interview? This workshop teaches you how! Topics include positive answers to difficult questions, dressing for success, and the importance of body language, good attitude and making the “best” first impression. Interview follow-up and salary negotiation are also discussed.



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CELEBRATING 50 YEARS
HAMPTON ROADS
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ONE REGION. ONE WORKFORCE. ONE ECONOMY.

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Interview Techniques – November 25, 2025, 1:30-3:00pm
<https://us02web.zoom.us/meeting/register/tofQ40GCS7itr7UucLiNjg>



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